

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

Shri Jai Narain Post Graduate College

1.2 Address Line 1

Station Road

Address Line 2

Charbagh

City/Town

Lucknow

State

Uttar Pradesh

Pin Code

226001

Institution e-mail address

principal_jnpg@rediffmail.com

Contact Nos.

0522 2635563

Name of the Head of the Institution:

Prof. S. D. Sharma

Tel. No. with STD Code:

0522 2635563

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.04	2014 - 15	2015-2022
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 29/06/2016 _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) No

1.11 Name of the Affiliating University (for the Colleges)

Lucknow University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff /Students Alumni Others(Parents)

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. National Seminar on “*Shatabdhi Smaran: Muktibodh*” by Deptt. of Hindi (January 9, 2017)
2. National Seminar on “Recent Advances and Innovations in Chemical and Materials Science (RAICMS-2017)” by Deptt. of Chemistry (February 23-24, 2017)
3. National Seminar on “Making of Inclusive Society: Fostering Adaptation for Persons with Disability” by Deptt. of B.Ed. (March 25-26, 2017)
4. National Seminar on “Managerial Effectiveness through Managing Expression and Actions: Issues and Challenges” by Faculty of Commerce, Deptt. of BBA (IB), Centre for Management and Foreign Languages (April 19, 2017)
5. Workshop on Research Methodology and SPSS by Department of BBA(IB), (May, 13-14 2017)

2.14 Significant Activities and contributions made by IQAC

1. Viklang Rozgar Mela (July 1, 2016)
2. Workshop on Interior & Fashion Designing (July 1, 2016)
3. Awareness Programme on Legal Rights of Women in India (September 2, 2016)
4. Felicitation of Meritorious Students & Teachers Alumini (September 5, 2016)
5. Awareness Programme on Scientific Perspective regarding Superstions (September 15, 2016)
6. Selection of Power Angels for 1090 (September 20, 2016)
7. Felicitation of Outstanding Sports Person (September 20, 2016)
8. Workshop on Self Defence Training for Girls (September 20 – October 6, 2016)
9. Voter Awareness Campaign (September 27, 2016)
10. Annual Sports (November 9-10, 2017)
11. Deaf and Dumb – Introduction Meet for Marriage (December 4, 2016)
12. RNI and ISSN Registration of New Science Journal “**Revelation**” and publication of its first issue

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Reconstitution of IQAC 2. Regular Display of weekly schedules on departmental notice boards 3. Fortnightly reporting of classes 4. Promotion of teachers under Career advancement scheme 5. Application for Starting of new UG and PG courses 6. Improvement in internal evaluation process 7. Organization of National Seminars 8. Organization of Short term workshops 9. Organization of Job fairs 10. Enrichment of Book bank facility for the students 11. Organization of parent teachers' meetings 12. Feedback from the students and other stakeholders 13. Guidance and counselling of students 14. Organization of regular guest lectures/ student seminars / group discussions/ excursions / field visits etc for the students by each department 15. Organization of summer courses during vacations 16. Organization of Self defence training for girls 17. Organization of community service programmes 18. Efforts towards improvement of results. 	<ol style="list-style-type: none"> 1. Dr. S. C. Hajela, Associate Professor, Department of English was appointed the IQAC Coordinator. Dr. Perveen Kumar, Associate Professor, Department of B.Ed. was inducted as a new member. 2. Regular display of weekly schedules was ensured 3. Regular submission of fortnightly schedules was ensured 4. 24 teachers were successfully promoted under CAS. 5. Application for starting 6 new PG courses and 2 new UG courses was submitted and process started. 6. Internal Exams similar to the Annual University exams were conducted successfully. Model answers were displayed to the students with counselling. 7. Four national seminars were organized by the college. 8. Six short workshops/ Faculty development Programme were organized 9. One job fair for the disabled and three job fairs for the regular college students were organized in which a large number of companies participated and got placed. 10. Book bank facility was enriched with addition of new books 11. Two Parent Teachers' meetings were organized in the session. 12. Feedback was obtained from majority of students in the college. The results were analysed and low scoring teachers were counselling by the IQAC along with the Principal and the Heads of Departments. 13. Placement and Guidance cell regularly entertained the student problems 14. Regular guest lectures/ student seminars / group discussions/ excursions / field visits etc were organised for the students by each department. 15. Two Months free of cost summer school in Athletics and Yoga 16. Self Defence Training was organized for girls by the Womens' Cell of the college. 17. Meet of the Differently-abled individuals for marriage, awareness campaign for dengue protection 18. UGC funded Remedial classes and Enrichment classes along with classes for Entry to services were organized for the weak students as well as bright students and a marked improvement was observed in the internal assessments.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was passed with minor changes and approved for further submission to the NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03		03	
UG	07		04	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	07		07	07
Others				
Total	17			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
85	14	70	01	-

2.2 No. of permanent faculty with Ph.D.

74

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	63	-	-					02	63

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

34

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	42	-
Presented papers	08	42	-
Resource Persons	03	10	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Academic visits to State Museum, Botanical Garden, Tagore Library(LU), Regional Science Centre, Residency, Lucknow Mahotsav, Craft exhibitions etc,
- Group Discussions,
- Student seminars / power point presentations,
- Use of Audio Visual Media in teaching,
- Creative Writing competitions,
- Field Studies / surveys,
- Assignments and Projects,
- Screening of Movies, Plays,
- Quiz competitions,
- Poster / Painting competitions etc

2.7 Total No. of actual teaching days during this academic year

156

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Showing of evaluated Answer-sheets, Display of Model Answers, Step marking of answers

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04		
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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	805	Nil	2.36	28.44	51.92	82.73
B.Com.	1117	Nil	9.76	60.43	26.59	96.68
B.Sc.	230	5	23.04	53.91	11.30	88.26
B.B.A.	45	Nil	62.22	33.3	Nil	95.56
B.P.Ed.	50	10	100	-	Nil	100
B.Ed.	31	Nil	96.77	-	Nil	96.77
L.L.B.	202	Nil	13	85	Nil	98
M.A.(Hindi)	36	Nil	61.76	36.11	Nil	94.44
M.Com.(Applied)	49	Nil	55.10	34.69	Nil	89.79
M.Com.(Pure)	54	Nil	57.41	22.5	Nil	74.74

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning processes:

- Academic Calendar
- Induction Meetings with students
- Meetings with faculty / class representatives
- Weekly Schedules
- Fortnightly Teaching details
- Implementation of Mentor scheme for students
- Running of Remedial and enrichment classes for students
- Faculty Feedback by Students
- Feedback analysis and counselling of teachers
- Formation of various committees for smooth conduct of various aspects of academics
- Monitoring and reports of all the committees
- Formation of Students' Council
- Initiating new Add on courses
- Internal examination

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	08
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	68	27	Nil	48
Technical Staff	28	10	Nil	08

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC undertook the following CBMs to create an environment of Research and development among the teachers:-

1. Reconstitution of all the existing committees to encourage more young faculties to contribute to better Research climate.
2. Organization of a Faculty Development Programme for teachers.
3. Efforts towards inclusion of College Journals in UGC Approved list of journals.
4. Organization of National seminars by the different departments of the college on various relevant themes so as to involve all the teachers.
5. Application moved for the allotment of RNI and ISSN for the Science journal REVELATION and registration done.
6. Inclusion of new books and journals in the Library.
7. Encouraging young and senior teachers to attend and contribute papers in seminars and conferences inside and outside the country.
8. Proposal for 06 new PG courses which would further help the teachers in enrolling research students.
9. Encouraging teachers to collaborate with University teachers to supervise research work.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			02	
Outlay in Rs. Lakhs			Rs. 3.00 lakhs approx.	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	20	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	05	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	3.00 lakhs approx	3.00 lakhs approx

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: N/A

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	04	-	-	02
Sponsoring agencies	-	DST, Ministry of Social Justice and Empowerment, GOI, SBI	-	-	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 3.00

From Funding agency From Management of University/College

Total

3.00 lacs

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
02		02				

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

15

20

3.19 No. of Ph.D. awarded by faculty from the Institution

nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NIL

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

300

State level

100

National level

210

International level

-

3.22 No. of students participated in NCC events:

University level

65

State level

16

National level

11

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

01

International level

-

3.24 No. of Awards won in NCC:

University level	04	State level	01
National level	02	International level	-

3.25 No. of Extension activities organized

University forum	02	College forum	13		
NCC	08	NSS	30	Any other	7

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities:

1. Cultural Events
2. Placement Drives
3. Alumni Meets
4. Blood Donation Camps
5. Voter awareness drives
6. Tree plantation drives
7. Summer training programmes
8. AIDS day celebration
9. SAMAGAM NSS
10. Vivekanand Youth Day celebration
11. Self Defence for girls
12. Job fair for the differently-abled
13. Yoga Day

ISR:

1. Job Fair for the Disabled *Divyang jan.*
2. Marriage meet for the Disabled *Divyang jan.*
3. Cleanliness Drive by NSS in different parts of the city.
4. Tree Plantation Drives.
5. Voter awareness drives.
6. Power Angels Scheme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	49,849 sq m	-	-	49,849 sq m
Class rooms	41	2	Grants and donations	43
Laboratories	15	2	Self	17
Seminar Halls	01	-	UGC	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		5,64,880	UGC	5,64,880
Others (Extension of administrative Block)		Main Office block, Arts Office, Lib Room	Maintenance & Development of a/c	

4.2 Computerization of administration and library

The administrative office of the college uses broadband services for each computerized section of office. Leave, Pension, Salary, GPF, Accounts etc all sections of the office are fully computerized. The library uses 10 computers as client servers. Library Management is done through the use of LibsYs. The college regularly subscribes to INFLIBNET's NList which provides more than 3 lac e-books and 6000+ e-journals with their back volumes. These e-resources are available to all the employees and students of the college through proper registration and by the use of unique IDs and passwords. All the computers of the library are connected together through WiFi environment in the library. WiFi environment is provided through Reliance Jiofi and BSNL broadband servers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs)	No.	Value(Rs)	No.	Value (Rs)
Text /Reference Books	74182	3116399.00	2410	781585.00	76592	3897984.00
e-Books(IFLIBNET)	30000000	5750.00	-	-	30000000	5750.00
Journals	38	921395.00	-	-	38	921395.00
e-Journals	6000+	5750.00	-	-	6000+	5750.00
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet (WiFi + LAN)	Browsing Centres	Computer Centres	Office (No of Comp)	Departments (No of Comp)	Others (Library: No of Comp))
Existing	172	02	172	2	2	10	23	6
Added	-	-	-	-	-	10	-	4
Total	182	02	172	2	2	20	23	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college regularly organizes training programmes for students and teachers to provide them exposure to the technological know-how in its computer lab. A convenient time slot is facilitated to the students and teachers to attend such programmes besides their routine teaching and learning. In the current academic session following training programmes/ workshops were organized:

- For students: Computer application, Computerized Accounting & Tally
- For Staff: Regular computer training programmes

4.6 Amount spent on maintenance in lakhs :

i) ICT

4,150

ii) Campus Infrastructure and facilities

13,72,802

iii) Equipments

4,20,235

iv) Others

-

Total :

17,97,187

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC members attend the Induction meetings of each department and inform the newly enrolled students about each and every student support cells in the college. They are also introduced to the persons to be contacted for each problem. The phone numbers of the conveners of various student support committees have been written on the main entrance of the college. The drop boxes for student grievances are also placed at strategic points in the college. The information about these services is also available on our website as well as published in the college magazine. The Principal also holds regular meetings with the student representatives to address their grievances and their representatives are nominated in various cells and committees to strengthen student support services.

5.2 Efforts made by the institution for tracking the progression

The IQAC has strictly implemented the Mentor scheme for students under which each teacher is allotted a group of 10-20 students and he / she takes care of the progression of the students in the group. The mentor is supposed to hold regular weekend meeting with the students of his group to know about the problems faced by them. The students are counselled not only about their academic problems but their personal problems, such as stress management, job opportunities even emotional problems are patiently heard and tackled for the overall personality development of the students. Regular conduct of internal examinations in each department immensely helps in tracking the overall progress of the learners.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
9200	524	20	-

(b) No. of students outside the state

-

(c) No. of international students

Nil

Men

No	%
-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	PC*	Total	General	SC	ST	OBC	PC*	Total
4134	1878	55	3613	17	9697	4164	1892	64	3614	35	9734

*PC=Physically Challenged

Demand ratio %: **450% approx.**

Drop out %: **15- 20 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Beisdes seven Add on courses on Communication skills and Personality development, Marketing and Sales Management, Advanced Mathematics, Applied Electronics, Foreign Languages, Computer Application and Computerized Accounting, UGC sponsored Entry to Services and Remedial Classes prepared the students of all streams for various subject related jobs in which special sessions of Group Discussions, Interview preparations, Personality development and Competence in Foreign languages were the salient features.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance programmes

1. A Counselling Committee counsels the newly admitted students to choose correct subjects according to their aptitude at the time of admission.
2. Guest lectures by Counsellors and Career experts are organized throughout the year to expose the students to the new avenues in career.
3. Placement Cell, Legal Aid Cell and others also help the student in securing good placements for themselves.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
37	>1500	571	-

5.8 Details of gender sensitization programmes

1. A documentary film on Legal rights of women in India was shown by Women Cell of the college on 2 September, 2016.
2. Power Angels were selected by Women Cell after self defence programme under the UP Government Run organisation 1090.
3. Women Cell of the college organised a workshop for fifteen days to train girl students to defend themselves in moments of crises.
4. Different cultural programmes, e.g., nukkad natak, slogan writings, and poster making competitions were organised for gender sensitization.
5. Gender Sensitization Workshop was organised by NSS under the aegis of NGO **Project Khel** on 9th September, 2016.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	<input type="text" value="04"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Cultural: State/ University level	<input type="text" value="154"/>	National level	<input type="text"/>	International level	<input type="text" value="-"/>

5.10 Scholarships and Financial Support

	Number of students	Amount(Rs.)
Financial support from institution	-	-
Financial support from government	4029	4,44,66,205
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives: **NIL**

Fairs : State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **12 grievances received and all were redressed**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of Shri Jai Narain PG College

“To impart education to all the sections of the society to empower them as a class of intellectually, morally and spiritually sound and committed citizens who will become not only professionally qualified but also have a vision for the betterment of the society and the building of the nation.”

Mission of Shri Jai Narain PG College

*To impart access to education not only to the students of upper class but also the unprivileged and underprivileged classes of the society.

*To impart quality education in all fields of Science, Arts, Law, Management and Commerce.

*To create a teaching-learning environment where the pursuit of higher knowledge, professional skills and prospective jobs can be made without any discrimination of caste, colour and religion.

*To promote women empowerment by imparting equal opportunities of education and skill development.

*To promote awareness on ecological and environmental issues.

*To promote Indian tradition and culture.

*To impart vocational training to students to become employable youth.

*To sensitize the students towards social responsibilities.

*To promote sports and cultural activities among the youth.

6.2 Does the Institution has a Management Information System

Yes. The college has a website i.e www.jnpg.org.in. The official email of the college is principal_jnpg@rediffmail.com, Email of IQAC is iqac.jnpg@gmail.com and naac.jnpg@gmail.com. The college has a bulk sms domain for sending information to the students and the faculty. The stakeholders can also get information through our phone and fax numbers that are duly published in our website. Each department also has its email id for the communication with the students, office and the staff. The college also has a facebook page. The information about the college is also disseminated through our publications like IQAC Newsletter, Jyoti Kiran and JNPG Newsletter.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. The institution has strongly felt the need of supplementing skill development with quality teaching. In this regard, seven Add on certificate courses have been running in Communication Skills and Personality development, Sales and Marketing, Computerized Accounting, Compute Application, Advanced Mathematics, Fundamental Electronics and Foreign Languages like French, German and Russian. Their curricula have been designed in keeping view of employability in the present scenario. It enables the placement Cell to get suitable candidates for its job fairs and campus placement drives.
2. The college follows the curriculum prescribed by the University; it has least scope for any change in the curriculum. This is made up by organizing different seminars and workshops by the departments on various relevant and burning issues.
3. Some senior faculty members of the college, who are the members of the board of studies of their respective departments in the University, contribute to the curriculum development by their valuable suggestions in the Board meetings.

6.3.2 Teaching and Learning

- 8 Smart Rooms and one seminar room have enabled students to be the best beneficiary of ICT facilities. 'As active participants' in the classroom, they enjoy audio visual lessons.
- College organizes special lectures of eminent academicians and subject experts to share their experiences and knowledge on the latest developments in various fields. Besides national seminars open new vistas of learning for students and faculty members.
- Creative learning is promoted through guided library tours, fields projects, group discussions, debates, quiz, science model making, yoga training etc.
- Cultural programmes like *Abhyuday*, *Abhiutthan*, *Medha Samvardhan*, *Divyankur*, *Abhinav* created among students a zest for cultural learning and gave them platform to showcase their hidden talents in extra-curricular activities like singing, dancing, poster making, poetry recitation, essay writing, dramatics, short movie making, rangoli making etc- thus to compliment academics.
- Cooperative and peer learning were initiated through student seminars, project works, on the spot studies and community and industrial visits.

6.3.3 Examination and Evaluation

- As per Lucknow University, the college follows annual examination system in undergraduate classes and semester system in professional and PG courses.
- The college follows continuous internal assessment system and each department conducts internal examinations (terminals) twice in an academic session in which questions are prepared and evaluated by the concerned teachers and their answer sheets are displayed with suggestions.
- The teachers judge the performance of the students after every internal test and suggest remedial measures.
- The teachers also participate in the evaluation of the university examinations.

6.3.4 Research and Development

- As an Associated College of Lucknow University, few teachers have the facility to enrol research students under themselves and only three departments run PG courses. Yet research is one of the most favourite activities among the teachers. There is a Research Development Cell under IQAC that keeps all the teachers abreast with the latest research methodologies and funding avenues time to time. During the present academic session 30 research papers were published in various national and international journals of repute. 4 book chapters and 8 books having ISBN have been also been published.
- Two minor projects were awarded to Dr. Alka Sharma of Physics Department and Dr. Perveen Kumar of BEd Department and the work is in progress.
- Under the direction of IQAC, the college published annual issues of 4 ISSN journals viz. *Vichaar*, *Commerce today*, *Law Review and Revelation* and continued its online IQAC e-newsletter *The Torch Bearer*.
- 11 teachers have participated in various faculty development Programmes such as Orientations, Short Term Courses, Refresher Courses, Workshops etc.
- 08 books/Proceedings were published by the Faculty.
- Prof. S. D. Sharma, Dr. Salil Chandra, Dr. K. K. Shukla, and Dr. S. C. Hajela were empanelled as evaluators of PhD theses.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The administrative office of the college uses broadband services for each computerized section of office. Leave, Pension, Salary, GPF, Accounts etc all sections of the office are fully computerized. The library uses 10 computers as client servers. Library Management is done through the use of LibsYS. The college regularly subscribes to INFLIBNET's NList which provides more than 3 lac e-books and 6000+ e-journals with their back volumes. These e-resources are available to all the employees and students of the college through proper registration and by the use of unique IDs and passwords. All the computers of the library are connected together through WiFi environment in the library. WiFi environment is provided through Reliance Jiofi and BSNL broadband servers.

6.3.6 Human Resource Management

1. The college presently has a working capital of 85 permanent and 42 temporary teachers and 143 non-teaching staff.
2. In order to improve the quality of teaching regular lectures and training workshops are organized by the college.
3. The teachers are also allowed to attend orientation programmes, refresher courses and short term courses organized by Human Resource Development Centres (ASCs) to update their knowledge in their respective fields.
4. In the current session one workshop and four national seminars were organized for the teachers and two training courses were conducted to upgrade ICT skills of the non-teaching staff by the Computer Centre of the college.
5. Regular feedback system is functional for quality control.
6. Every year part time teachers are appointed to meet out the academic requirements of the increased seats in each faculty.
7. Teachers are also inducted through Unilateral Transfer scheme of the State Government.
8. Non-teaching staff is also employed on contractual basis to meet the requirement of the offices and the departments.

6.3.7 Faculty and Staff recruitment

Presently college has 14 Assistant Professors, 70 Associate Professors, One Professor ie 85 permanent teaching faculty. In addition to these we have 42 part-time teachers. Besides this, we have 68 administrative staff and 28 technical staff in permanent positions. As regards the permanent teachers there are 54 vacancies to be filled up by the UP Higher Education Commission. Against these the college Management can only appoint Part time teachers approved the university. As regards the administrative and technical staff, 39 administrative and 8 technical staff positions have been filled up temporarily for smooth functioning of the office during the present session.

6.3.8 Industry Interaction / Collaboration

The college has MoUs with Indian Institute of Management, Lucknow for use of their Library facilities by the college teachers. The Placement cell regularly organizes lectures by experts from industry and academics. The college was visited by various companies for campus placement drives. These include Brain Pan Innovations Pvt. Ltd., Tech Mahindra, Mahindra Finance, Safe ducate, Capital First, IDBI Federal, Aon India, Concentrix, Colgate Palmolive, Muthoot Group, Bajaj Capital, British Gas, Tele Performance, Reliance Industries, Arvato etc.

6.3.9 Admission of Students

The college follows fully online admission procedure. The students are asked to fill up the online admission form which is displayed in the month of April. These forms are sorted and merit list decided on the basis of marks uploaded by the students with proofs. The students submit the fees through online transaction after their certificates are physically verified by the admission committee. In faculties where optional subjects are offered, counselling committees are constituted to guide the students for the selection of particular subjects. Reservation as per state and central government norms is applicable in the admission process. In BEd course, admissions are done by the Lucknow University through a common entrance exam. For BPEd physical test is conducted by the college.

6.4 Welfare schemes for

Teaching	01 (Sri Jai NarainVetanbhogi Sahkari Rin Samiti; A cooperative body)
Non teaching	01 (Sri Jai NarainVetanbhogi Sahkari Rin Samiti; A cooperative body)
Students	As per State Govt. Norms: Scholarships for Reserved categories and Economically weaker sections. Poor Boys Fund provided by the college Management.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days? N/A

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

The Alumni Association of the college under the chairmanship of Sri S. P. Shukla organized two meeting during the current session. The Alumni Association helps the college Management with their valuable suggestions and expertise.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teachers' Association organized two Parent- Teachers' Meeting during the current session. The Parents were informed about their wards' progress by the teachers. The attendance and problem areas were discussed .

6.13 Development programmes for support staff

1. A computer literacy programme was run by the Computer Lab of the college for all Support Staff.
2. Training Programme for Account Section Staff for digital Accounting.
3. Training for the Library Staff regarding OPAC and Digitization.

6.14 Initiatives taken by the Institution to make the campus eco-friendly

The campus has been declared polythene free zone and use of polythene is totally banned. The corridors of the campus have been decorated with potted plants. This year 75 pots have been added. The college has a well developed botanical garden and 4 beautiful lawns. The college has a large field which also acts a reservoir for rain water harvesting. The roof top storage and drainage to field is also done by the college. The college has a functional Eco Club to look after the Greenery of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During the current academic session, the innovative practices that were started included:-

- The college continued with its policy of Internal exams on the pattern of the University Exams: Uniform examination schedule was notified, question papers were set and answer books were printed and allotted to each department to give the students the feel of the main exams. Their copies were evaluated and displayed in the classrooms, and suggestions were made for improvement to each and every student. This encouraged them to excel in the final exams.
- Each department organized Student seminar on small classroom levels to give a platform for public speaking to its students..
- Add-on Courses in Advanced Mathematics and Fundamentals of Electronics enabled a number of college students to clear the GATE exams of IIT for PG entrance.
- Add on course on foreign languages, German and Russian languages helped students in their foreign language proficiency..
- Two months Summer Course in Athletics were conducted during May- June, free of cost.
- Academic visits of the Library of IIM, Lucknow, Lucknow Zoological Garden and Regional Science Centre, Lucknow, NBRI were organized for the students Arts, commerce and Science respectively to broaden the horizon of their knowledge.
- Besides the above, each department organized debates, quiz, PPTs, GDs and Movie shows to supplement the syllabi.
- A training programme for women empowerment and self defence of the girl students was conducted by the experts in which more than 200 girls received training of marshal arts and self defence.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Administrative office was renovated with separate cubicles for each office staff/clerk and full air conditioning.
- Sufficient part time teachers were appointed or their services were extended to fulfil the vacant posts of teachers so that studies may not suffer.
- Remedial classes were conducted by each department to help the weak students.
- 4 National Seminars were organized under the guidance of IQAC.
- Some college teachers applied for major and minor UGC projects.
- UGC projects of two teachers started and grants received.
- The application forms of 13 teachers were scrutinized and forwarded by IQAC for promotions under the CAS.
- 19 part-time University approved teachers of the college received Full Scale Salary along with arrears under UP Government Scheme for NAAC A grade colleges.
- A Mega Job Fair was organized to facilitate college students in securing jobs in more than 20 logistics companies
- Inter collegiate mega cultural programmes like *Abhinav*, *Abhiutthan*, *MedhaSamvardhan*, *Divyankur* were organized by the college.
- Extension activities like Blood Donation Camp, *Yoga Shivir*, Community work such as Voter Awareness campaigns, were successfully conducted.
- Intercollegiate and University level sports events were organized for the students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The college followed its best practices that were started three years ago ie.

1. Education with a social cause
2. Education with environmental awareness

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The college contributes towards environmental awareness through its multifarious activities with a view to develop environmental consciousness. This year the following activities were organized:-

- Short excursion for BSc students to National Botanical Research Institute
- Tree plantation drives by all the students under NSS
- Regular visit to the Botanical Garden of the college by students to develop love for nature
- Adoption of one potted plant by each student under the guidance of Eco Club
- Environmental awareness themes for poster and slogan writing competitions in Medha Samvardhan and Divyankur
- Participation of BA and BCom students in Cleaning of Gomti River under Clean Gomti Drive of the State Government
- Declaration of Polythene Free zone in the college and active participation in Drives for Banning of Polythene in the state
- Encouragement for reuse of paper on back side and through email for applications by the staff
- Encouragement for sending weekly schedules and other information to the IQAC through e mail instead of hard copies
- Further steps towards full digitalization of the office to minimize the use of paper
- Launch of all five publications of the college in digital formats on our website

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college has been declared as Tobacco Free zone.
- For regular and effective monitoring the college has installed 32 CCTV cameras in the college.
- The college follows Anti Ragging directives strictly.
- The college displays Women helpline numbers as well as notifies through banners at strategic points the directives for the prevention of sexual harassment at workplace.
- In order to ensure safe drinking water facility the college has installed Aqua Guard water purifier at all the outlets.
- The college follows a proper dress code for students to ensure uniformity among all learners.
- The campus is fully *Wi-Fi* enabled.

8. Plans of institution for next year

1. Conduct of New PG Courses in English, Economics, Sociology, Physics, Chemistry and UG courses in B.Com. Hons, BSc Computer Sc.
2. Application for new professional and PG courses in other subjects.
3. Purchase of new books and journals for new courses.
4. Renovations of Science Labs.
5. Expansion of existing Cultural programmes and Sports events
6. Ensuring fully cashless transactions and online services for students and employees.
7. More measures for ensuring eco-friendly environment like reduction of paper use and digitalization drives.
8. Introduction of Biometric system of attendance.
9. Installation of a lift in the administrative block for the benefit of the physically disabled students.
10. Construction of a small conference room in the administrative block.
11. Centenary year celebrations by organization of various cultural activities and seminars round the year.

Name Dr. Sudheer Chandra Hajela

Name Prof. Sunil Dutt Sharma

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



Annexure i

SHRI JAI NARAIN POST GRADUATE COLLEGE,
LUCKNOW

ANNUAL ACADEMIC CALENDAR (2016-17)

S.NO.	ACTIVITIES	MONTH/ DATE
1.	INDUCTION MEETING	16 TH JULY TO 23 RD JULY , 2016
2.	INDEPENDENCE DAY	15 TH AUGUST, 2016
3.	ALUMNI MEET	2 TH AUGUST, 2016
4.	TEACHER'S DAY/STUDENTS' FELICITATION	5 TH SEPTEMBER, 2016
5.	HINDI PAKHWARA	14 TH - 28 TH SEPTEMBER, 2016
6.	NSS DAY	24 TH SEPTEMBER, 2016
7.	PARENT TEACHERS' MEETING	SEPTEMBER*, 2016
8.	DEPARTMENT WISE GUEST LECTURES (AT LEAST TWO IN A SESSION)	SEPTEMBER - DECEMBER* 2016
9.	GANDHI JAYANTI	2 ND OCTOBER, 2016
10.	WORLD STUDENTS' DAY	15 TH OCTOBER, 2016
11.	ABHINAV	14 TH OCTOBER, 2016
12.	INTERNAL ASSESSMENTS	OCTOBER AND JANUARY 2016
13.	NATIONAL EDUCATION DAY/ NATIONAL SEMINAR	11 TH NOVEMBER, 2016
14.	MEDHA SAMVARDHAN	18 TH - 19 TH NOVEMBER, 2016
15.	DIVYANKUR	22 ND - 23 RD NOVEMBER, 2016
16.	NCC DAY	24 TH NOVEMBER, 2016
17.	ANNUAL SPORTS	25 TH - 26 TH NOVEMBER, 2016
18.	WORLD AIDS DAY	1 ST DECEMBER, 2016
19.	FOUNDER'S DAY	3 RD DECEMBER, 2016
20.	HUMAN RIGHTS DAY	10 TH DECEMBER, 2016
21.	NATIONAL SEMINAR	III WEEK OF DECEMBER, 2016
22.	NATIONAL YOUTH DAY	12 TH JANUARY, 2017
23.	NATIONAL VOTERS' DAY	25 TH JANUARY, 2017
24.	REPUBLIC DAY	26 TH JANUARY, 2017
25.	SARASWATI PUJA	1 ST FEBRUARY, 2017
26.	UNIVERSITY EXAMINATIONS	MARCH, 2017 ONWARDS

* TO BE DECIDED BY THE DEPARTMENTS.

Dr. S. C. Hajela
Convener IQAC

Dr. S.D. Sharma
Principal

FEED BACK ANALYSIS

Two types of Feedbacks were taken:-

1. Parents
2. Students

Feedback from Parents

The questionnaire included their experience on Campus Infrastructure, Regularity of classes, quality of teaching, facilities of Sports, Cultural activities, Library, Girls' Common rooms and washrooms etc. The feedback analysis revealed a few areas which needed attention. The problems were immediately addressed to by the college authorities.

Feedback from Students

The feedback from students covered all areas which concern the regular learning experience of the students.eg.

- (i) Quality of teaching
- (ii) Curriculum
- (iii) Office experience
- (iv) Campus experience &
- (v) Library experience
- (vi) Co-curricular/Extension activities experience

Carefully planned itemized questionnaires on all of the above aspects were designed by the IQAC and circulated extensively among the students. The filled-in formats were analysed and reports presented before the IQAC. Adequate action was initiated incorporating the suggestions and resolving the problems. It was unanimously agreed upon that students' participation and leadership should be further increased.

Best Practices- I

Title of the Practice:- Generating social awareness through inclusive education.

Goal:- To develop a sense of belongingness to the society and generating awareness among students about issues that are faced by our society today.

The Context:- Just like the environment, society today is also at the cross roads. Dwindling between a traditional mind set on one hand and vast exposure to the west on the other, the student today is striving to find his position. Various evils have cropped up in these time of turmoil and the society needs sensitive and open minded citizens to help it overcome them. The college is fully aware of its responsibility towards the society and has undertaken various efforts to help it.

The Practice:- The following practices have been adopted to fulfil the social responsibility of the college:-

1. Regular guest lectures, debates and group discussion on issues pertaining to society like women empowerment, gender sensitization, social inclusion, ethics, communal harmony, corruption etc.
2. Importance of community service like cleaning of roads, river banks, gardens, organizing awareness drives about voter registration, polio vaccination, blood donation, female infanticide etc by NSS volunteers.
3. Street plays, poster competitions, slogan writing, debates and skits about social issues during our cultural fests.
4. Regular monitoring of problems of students of reserve categories and minorities by the equal opportunity cell.
5. Equal opportunity for girls to participate in all college events
6. Organization of Remedial Classes and coaching for SC/ST/OBCs for entry in to services under UGC schemes.
7. Organization of Viklang Rojgar Mela for physically challenge members of the society.
8. Organization of blood donation camps and voter registration booths in the college.
9. Banning of use of tobacco and other tobacco based products in the campus.

Evidences of success:-

1. Increase in the number of girls in the institution.
2. Increase in the number of reserved category and minority students.
3. Participation Of more than 250 students of all categories on the international yoga day 21st June 2017 with the Prime Minister.

Problems encountered:

With the help of staff and students the problems seemed very small and insignificant.

Best Practices- II

Title of the Practice:- Generating Environmental awareness through student motivation.

Goal: To develop a responsible and environmentally conscious approach in our students.

Context: Environmental consciousness is the need of the hour given the approaching dangers of climate change and environmental degradation. Scientist and activities, the world over are working day and night to find out possible methods to fight their menace. We as academicians and parts of the society are also responsible for generation of environmental awareness among our students who are the torch- bearers of tomorrow, the institution has taken up the issue seriously and devised certain practices for environmental protection and awareness.

The Practice: Following practices are duly performed for the purpose

1. Students and staff have been instructed to switch off the lights and fans when the class-room is not in use.
2. All high wattage bulbs of the college have been replaced by CFLs and LED lights to reduce power consumption.
3. All equipments used are energy efficient with high star value
4. Solar Panels and lights have been ordered to make use of renewable energy
5. Garden based like twigs, leaves and flowers etc are composted and not burnt.
6. Toxic wastes like laboratory chemicals are not mixed with normal wastes.
7. Use of polythenes has been minimized.
8. Potted plants have been placed in the corridors to increase green cover.
9. On line and soft copies of documents are used more and more to reduce the use of papers.
10. Old paper waste is recycled and not burnt.
11. Tree plantation drives are conducted each year to increase the green cover of the College.
12. Environmental awareness lectures, programmes and activities are regularly organized by different departments of the college.

Evidence of Success: A success is evident from the following results:-

1. Reduced electricity bills
2. Increased green cover of the college
3. Income generated from selling of waste material like paper and old equipment for recycling.
4. Improvement in over-all ambience and environment of the college.

Problems encountered and resources required: Following problems were encounter initially during the practice:-

1. Apathy of staff and students towards electricity conservation.
2. Unwilling approach of the office staff to switch over from paper to electronic mode of working.
3. Scarcity of expertise in handling computer operations.
4. Ignorance towards environmental problems.