

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2015 - 16

#### I. Details of the Institution

1.1 Name of the Institution

Shri Jai Narain Post Graduate College

1.2 Address Line 1

Station Road

Address Line 2

Charbagh

City/Town

Lucknow

State

Uttar Pradesh

Pin Code

226001

Institution e-mail address

principal\_jnpg@rediffmail.com

Contact Nos.

0522 2635563

Name of the Head of the Institution:

Prof. S. D. Sharma

Tel. No. with STD Code:

0522 2635563

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.04	2014 - 15	2015-2020
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)  No

1.11 Name of the Affiliating University (for the Colleges)

Lucknow University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff /Students  Alumni  Others(Parents)

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Seminar on 'Kalam's Vision of Developed India';
2. Workshop on Research Methodology;
3. FDP on Perspectives of Modern Teaching techniques;
4. Seminar on 'Save Fuel, Energy and water'.
5. Workshop on Power Point Presentation.
6. Workshop on Cyber Crime and Society.
7. Workshop on Gender Sensitization

2.14 Significant Activities and contributions made by IQAC

1. One National Seminar was organized on Dr. Kalam's Birthday.
2. Four workshops on Research Methodology, Saving Energy, Power Point Presentation and Gender Sensitization were organized
3. One Faculty Development Programme was organized in association with ICFAI University.
4. Two new Add-on Courses were started.
5. Guest lectures were organized by inviting eminent persons like Waterman of India ' Sri Rajendra Singh'
6. Improvement in Students' Internal Evaluation Process.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. Addition of new members in IQAC</li> <li>2. Fortnightly reporting of classes</li> <li>3. Starting of new Add on courses</li> <li>4. Improvement in internal evaluation process</li> <li>5. Increase in Co-curricular activities</li> <li>6. Organization of Seminars</li> <li>7. Organization of short workshops</li> <li>8. Organization of job fairs</li> <li>9. Starting of Book bank facility for the students</li> <li>10. Organization of parent teachers' meetings</li> <li>11. Feedback from the students and counselling</li> <li>12. Organization of regular guest lectures/ student seminars / group discussions/ excursions / field visits etc for the students by each department</li> <li>13. Organization of summer courses during vacations</li> <li>14. Organization of self defence training for girls</li> <li>15. Efforts towards improvement of results.</li> </ol>	<ol style="list-style-type: none"> <li>1. 7 members were added into IQAC from earlier unrepresented stakeholders like administrative staff and alumni.</li> <li>2. Regular fortnightly schedules were implemented</li> <li>3. Two Add on courses in Mathematics and Physics were started</li> <li>4. Internal Exams similar to the Annual University exams were scheduled, papers were set and answers books evaluated on university pattern. Model answers were displayed to the students with counselling.</li> <li>5. One week sports and 4 cultural evants were organized in which the number of cultural activities were increased from previous years</li> <li>6. One national and one institutional seminar were organized by the college.</li> <li>7. Six short workshops/ Faculty development Programme were organized</li> <li>8. One job fair for the disabled and one job fair for the regular college students were organized in which a large number of companies participated.</li> <li>9. Book bank facility was started for BBA (IB) and B.Com.students.</li> <li>10. Two Parent Teachers' meetings were organized in the session.</li> <li>11. Feedback was obtained from majority of students in the college. The results were analysed and low scoring teachers were counselling by the IQAC along with the Principal and the Heads of Departments.</li> <li>12. Regular guest lectures/ student seminars / group discussions/ excursions / field visits etc were organised for the students by each department.</li> <li>13. Two Months summer courses on Communication skills, Computerized Accounting and Computer Application for the College and students from outside, were organized. One month summer course on Professional Communication was also conducted by BBA (IB) Department.</li> <li>14. Self Defence Training was organized for girls by the Womens' Cell of the college.</li> <li>15. Regular Remedial classes and Enrichment classes were organized for the weak students as well as bright students and a marked improvement was observed with almost 96% results on an average.</li> </ol>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The AQAR was passed with minor changes and approved for further submission to the NAAC.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03		03	
UG	07		04	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	07	02	07	07
Others				
<b>Total</b>	<b>17</b>			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective option  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	05

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (*On all aspects*)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
84	28	55	01	-

2.2 No. of permanent faculty with Ph.D.

73

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	55	-	-					04	55

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

37

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	68	02
Presented papers	12	58	02
Resource Persons	01	04	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Academic visits to State Museum, Zoological Garden, Botanical Garden, IIM Library, Lucknow Mahotsav, Craft exhibitions etc,
- Group Discussions,
- Student seminars / power point presentations,
- Use of Audio Visual Media in teaching,
- Creative Writing competitions,
- Field Studies / surveys,
- Assignments and Projects,
- Screening of Movies, Plays,
- Quiz competitions,
- Poster / Painting competitions etc



2.7 Total No. of actual teaching days during this academic year 

150
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Showing of evaluated Answer-sheets, Display of Model Answers, Step marking of answers

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 

06		
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2.10 Average percentage of attendance of students 

75
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	856	Nil	2.69	36.88	60.57	86.80
B.Com.	1136	Nil	4.73	6.55	34.71	89.26
B.Sc.	208	5	15.28	68.06	16.67	69.23
B.B.A.	47	Nil	62.3	37.7	Nil	95.5
B.P.Ed.	60	10	89.7	10.3	Nil	96.6
B.Ed.	52	Nil	58.1	41.9	Nil	82.6
L.L.B.	238	Nil	23.8	76.2	Nil	97.05
M.A.(Hindi)	28	Nil	21.1	78.9	Nil	67.8
M.Com.(Applied)	46	Nil	35.9	64.1	Nil	84.79
M.Com.(Pure)	58	Nil	16.6	76.7	6.7	51.72

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning processes:

- Academic Calendar
- Induction Meetings with students
- Meetings with faculty / class representatives
- Weekly Schedules
- Fortnightly Teaching details
- Implementation of Mentor scheme for students
- Running of Remedial and enrichment classes for students
- Faculty Feedback by Students
- Feedback analysis and counselling of teachers
- Formation of various committees for smooth conduct of various aspects of academics
- Monitoring and reports of all the committees

- Formation of Students' Council

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	05
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	15
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	68	27	Nil	48
Technical Staff	28	10	Nil	08

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC undertook the following CDMs to create an environment of Research and development among the teachers:-

1. Constitution of Research Committee to make aware the teachers about different agencies who provide facilities for funding of major and minor schemes.
2. Organization of a workshop on Research Methodology.
3. Encouraging young and senior teachers to attend and contribute papers in seminars and conferences inside and outside the country.
4. Organization of National seminar by the college on an interdisciplinary theme so as to involve all the teachers.
5. Launching of two Research journals The torch Bearer- IQAC Newsletter, and New Horizons – a Popular Science Journal in addition to already existing four Research Journals covering fields of Humanities, Law, Commerce and General
6. Enrichment of the research material in the Library.

#### 3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			02	
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	21	40	04
Non-Peer Review Journals	-	06	-
e-Journals	06	11	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : N/A

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	02
Sponsoring agencies	-	College Management	-	-	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

10

06

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level	18	State level	-
National level	02	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	20		
NCC	03	NSS	27	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**Extension Activities:**

1. Cultural Events
2. Placement Drives
3. Alumni Meets
4. Blood Donation Camps
5. Voter awareness drives
6. Tree plantation drives
7. Summer training programmes
8. AIDS day celebration
9. SAMAGAM NSS
10. Vivekanand Youth Day celebration
11. Self Defence for girls
12. Job fair for the differently-abled
13. Earth Day celebration

**ISR:**

1. Lecture on Save Water by Mr. Rajendra Singh, Ramon Magsaysay Awardee and Waterman of India.
2. Lecture on Gender Sensitization by Prof. Roop Rekha Verma.
3. Cleanliness Drive by various Departments.
4. Tree Plantation Drives.
5. Voter awareness drives.
6. Power Angels Scheme.
7. Handicapped matrimonial meet

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	49,849 sq m	-	-	49,849 sq m
Class rooms	41	-	Grant and Donations	41
Laboratories	15	-	Self	15
Seminar Halls	01	-	UGC	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		4,88,594	UGC	
Others (Extension of administrative Block)		Main Office block, Arts Office, Lib Room	Maintenance & Development a/c	5,92,747.00

#### 4.2 Computerization of administration and library

For automation of the library, we use 10 computer terminals with client server. By using library management software Libsys we manage all the functioning and services of the library. Through the Subscription of the INFLIBNET's NList we provide more than 1 lac e-books and 6000+ e-journals with their back volumes. These e-resources are available to all the employees and students of the college through proper registration and by the use of unique IDs and passwords. All the computers of the library are connected together through WiFi environment in the library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs)	No.	Value(Rs)	No.	Value(Rs)
Text /Reference Books	74182	31,16,399.00	1114	3,23,169.00	75,296	34,39,568.00
e-Books(IFLIBNET)	100,000	5000.00	-	-	100,000	5000.00
Journals	31	63,026.00	-	-	31	63,026.00
e-Journals	6000+	5000.00	-	-	6000+	5000.00
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	--	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet (WiFi + LAN)	Browsing Centres	Computer Centres	Office (No of Comp)	Departments (No of Comp)	Others (Library: No of Comp))
<b>Existing</b>	172	02	172	2	2	6	23	6
<b>Added</b>	-	-	-	-	-	4	-	4
<b>Total</b>	172	02	172	2	2	10	23	10

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college regularly organizes training programmes for students and teachers to provide them exposure to the technological know-how in its computer lab. A convenient time slot is facilitated to the students and teachers to attend such programmes besides their routine teaching and learning. In the current academic session following training programmes/ workshops were organized:

- For students: Computer application, Computerized Accounting & Tally
- For teachers: Workshop on the use of power point presentation, workshop on cyber crime and security.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

5400

ii) Campus Infrastructure and facilities

14,64,721

iii) Equipments

4,88,594

iv) Others

-

**Total :**

19,58,715



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC members attend the Induction meetings of each department and inform the newly enrolled students about each and every student support cells in the college. They are also introduced to the persons to be contacted for each problem. The phone numbers of the conveners of various student support committees have been written on the main entrance of the college. The drop boxes for student grievances are also placed at strategic points in the college. The information about these services is also available on our website as well as published in the college magazine. The Principal also holds regular meetings with the student representatives to address their

#### 5.2 Efforts made by the institution for tracking the progression

The IQAC has strictly implemented the Mentor scheme for students under which each teacher is allotted a group of 15-20 students and he / she takes care of the progression of the students in the group. The mentor is supposed to hold regular weekend meeting with the students of his group to know about the problems faced by them. The students are counselled not only about their academic problems but their personal problems, such as stress management, job opportunities even emotional problems are patiently heard and tackled for the overall personality development of the students.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
9133	564	-	-

#### (b) No. of students outside the state

-
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#### (c) No. of international students

01
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No	%
-	-

Men

No	%
1	0.0001

Women

Last Year						This Year					
General	SC	ST	OBC	PC*	Total	General	SC	ST	OBC	PC*	Total
5233	1833	53	3153	08	10280	4134	1878	55	3613	17	9697

\*PC=Physically Challenged

Demand ratio %: **400% approx.**

Drop out % : **15- 20 %**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In Add-on Courses, the care is taken to allocate a sizable number of lectures to apprise and prepare the students of all streams for competitive examinations and keeping in view this purpose, special sessions of Group Discussions, Interview preparation, Role playing and body language are held. For preparation of very high grade competitive examinations like GATE a few Add on courses have been designed and are being run according to student demand eg Add on Course in Advanced Mathematics and Applied Electronics. Add on course in foreign languages such as Russian, French and German help the students to clear certificate courses from the respective Embassies.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance programmes

1. A separate committee is constituted to counsel students to choose correct subjects according to their aptitude at the time of admission.
2. Guest lectures of Counsellors and Career experts are organized throughout the year to expose the students to the new avenues in career.
3. Placement Cell, Legal Aid Cell and others also help the student in securing good placements for themselves.

No. of students benefitted

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	812	410	178

#### 5.8 Details of gender sensitization programmes

- Gender Sensitization Workshop was organised by Women Cell of the college on 15th January, 2015.
- The workshop was inaugurated by Prof. Roop Rekha Verma, Former Vice-Chancellor, University of Lucknow and Secretary, „Saanjhi Duniya“.
- Number of Students participated in the workshop.
- Short Skits were used to sensitize the students towards gender discrimination.
- A competition of slogans, jingles and posters was also held on this occasion.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	03	National level	02	International level	01
Cultural: State/ University level	202	National level	12	International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount(Rs.)
Financial support from institution	10	11200
Financial support from government	4063	Funds not yet received
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives: **NIL**

Fairs	: State/ University level	-	National level	-	International level	-
Exhibition:	State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students 06

5.13 Major grievances of students (if any) redressed: **26 grievances received and all were redressed**

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision of Shri Jai Narain PG College**

“To impart education to all the sections of the society to empower them as a class of intellectually, morally and spiritually sound and committed citizens who will become not only professionally qualified but also have a vision for the betterment of the society and the building of the nation.”

**Mission of Shri Jai Narain PG College**

\*To impart access to education not only to the students of upper class but also the unprivileged and underprivileged classes of the society.

\*To impart quality education in all fields of Science, Arts, Law, Management and Commerce.

\*To create a teaching-learning environment where the pursuit of higher knowledge, professional skills and prospective jobs can be made without any discrimination of caste, colour and religion.

\*To promote women empowerment by imparting equal opportunities of education and skill development.

\*To promote awareness on ecological and environmental issues.

\*To promote Indian tradition and culture.

\*To impart vocational training to students to become employable youth.

\*To sensitize the students towards social responsibilities.

\*To promote sports and cultural activities among the youth.

#### 6.2 Does the Institution has a Management Information System

Yes. The college has a website ie [www.jnpg.org.in](http://www.jnpg.org.in). The official email of the college is [principal\\_jnpg@rediffmail.com](mailto:principal_jnpg@rediffmail.com), Email of IQAC is [iqac.jnpg@gmail.com](mailto:iqac.jnpg@gmail.com) and [naac.jnpg@gmail.com](mailto:naac.jnpg@gmail.com). The college has a bulk sms domain for sending information to the students and the faculty. The stakeholders can also get information through our phone and fax numbers that are duly published in our website. Each department also has its email id for the communication with the students, office and the staff. The college also has a facebook page. The information about the college is also disseminated through our publications like IQAC Newsletter, JyotiKiran and JNPG Newsletter.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. Over the years, the institution has strongly felt the need of supplementing skill development with quality teaching. In this regard, Add on certificate courses have been introduced in Communication Skills and Personality development, Sales and Marketing, Computerized Accounting, Compute Application, Advanced Mathematics, Fundamental Electronics and Foreign Languages like French, German and Russian. Their curricula have been designed in keeping view of employability in the present scenario. It enables the placement Cell to get suitable candidates for its job fairs and campus placement drives.
2. As the college follows the curriculum prescribed by the University, it has least scope for any change in the curriculum. This is made up by organizing different seminars and workshops by the departments on various relevant and burning issues.
3. Some senior faculty members of the college who are the members of the board of studies of their respective departments in the University, contribute to the curriculum development by their valuable suggestions in the Board meetings.

### 6.3.2 Teaching and Learning

- 4 Smart Rooms and one seminar room have enabled students to be the best beneficiary of ICT facilities. 'As active participants' in the classroom, they enjoy audio visual lessons.
- College organizes special lectures of eminent academicians and subject experts to share their experiences and knowledge on the latest developments in various fields. Besides national seminars open new vistas of learning for students and faculty members.
- Creative learning is promoted through guided library tours, fields projects, group discussions, debates, quiz, science model making, yoga training etc.
- Cultural programmes like *Abhyuday*, *Abhiutthan*, *MedhaSamvardhan*, *Divyankur*, *Abhinav* created among students a zest for cultural learning and gave them platform to showcase their hidden talents in extra-curricular activities like singing, dancing, poster making, poetry recitation, essay writing, dramatics, short movie making, rangoli making etc- thus to compliment academics.
- Cooperative and peer learning were initiated through student seminars, project works, on the spot studies and community and industrial visits.

### 6.3.3 Examination and Evaluation

- As per Lucknow University, the college follows annual examination system in undergraduate classes and semester system in professional and PG courses.
- The college follows continuous internal assessment system and each department conducts internal examinations (terminals) twice in an academic session in which questions are prepared and evaluated by the concerned teachers and their answer sheets are displayed with suggestions.
- The teachers judge the performance of the students after every internal test and suggest remedial measures.
- The teachers also participate in the evaluation of the university examinations.

### 6.3.4 Research and Development

- Though as an Associated College of Lucknow University, the teachers have no facility to enrol research students under themselves and very few departments run PG courses, research is one of the most favourite activities among the teachers. There is a Research Development Cell under IQAC that keeps all the teachers abreast with the latest research methodologies and funding avenues time to time. As a result, the present Academic year produced 88 research papers which were published in national and international journals of repute.
- Two Research project were completed by Dr. Chitwan Varma from the Department of English and Dr. Anjali Chauhan of Department of Anthropology. Two minor projects were also sanctioned (FUNDS NOT RELEASED) to Dr. Alka Sharma of Physics Department and Dr. Perveen Kumar of BEd Department.
- Under the direction of IQAC, the college published annual issues of 3 ISSN journals viz. Vichaar, Commerce today and Law Review and also launched one online IQAC e-newsletter The Torch Bearer. The Vigyan Parishad, Faculty of Science started a popular Science magazine 'New Horizons'
- 21 have participated in various faculty development Programmes such as Orientations, Short Term Courses, Refresher Courses, Workshops etc.
- 04 books/Proceedings were published by the Faculty.
- Prof. S. D. Sharma, Dr. K. K. Shukla and Dr. S. C. Hajela were empanelled as evaluators of PhD theses and conducted PhD viva voce at different Universities.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

For automation of the library, we use 10 computer terminals with client server. By using library management software Libsys we manage all the functioning and services of the library. Through the Subscription of the INFLIBNET's NList we provide more than 1 lac e-books and 6000+ e-journals with their back volumes. These e-resources are available to all the employees and students of the college through proper registration and by the use of unique IDs and passwords. All the computers of the library are connected together through WiFi environment in the library.

### 6.3.6 Human Resource Management

The college presently has a working capital of 84 permanent and 37 temporary teachers and 96 permanent and 54 temporary non-teaching staff. In order to improve the quality of teaching regular lectures and training workshops are organized by the college. The teachers are also allowed to attend orientation programmes, refresher courses and short term courses organized by Human Resource Development Centres (ASCs) to update their knowledge in their respective fields. In the current session one workshop and one national seminar was organized for the teachers and two training courses were conducted to upgrade ICT skills of the non-teaching staff by the Computer Centre of the college. Regular feedback system is functional for quality control. Every year part time teachers are appointed to meet out the academic requirements of the increased seats in each faculty. Teachers are also inducted through Unilateral Transfer scheme of the State Government.

### 6.3.7 Faculty and Staff recruitment

Presently college has 28 Assistant Professors, 55 Associate Professors, One Professor ie 84 permanent teaching faculty. In addition to these we have 37part-time teachers. Besides this, we have 68 administrative staff and 28 technical staff in permanent positions. As regards the permanent teachers there are 55 vacancies to be filled up by the UP Higher Education Commission. Against these the college Management can only appoint Part time teachers approved the university. As regards the administrative and technical staff, 48 administrative and 8 technical staff positions have been filled up temporarily for smooth functioning of the office during the present session.

### 6.3.8 Industry Interaction / Collaboration

The college has MoUs with Indian Institute of Management, Lucknow for use of their Library facilities by the college teachers. A job Fair titled “Hunar se TarakkiTak” was organized by the college in association with National Skill Development Commission (NSDC) on 6<sup>th</sup> Feb 2016. The students interact with the industry during short workshops, training programmes as well as placement drives. These included Azim Premji Foundation, Mphasis, KVC Consultants, ABH Ltd. Eureka Forbes, Wipro, Voice Tree Technologies, , nucleus software, ACC Cement, Godrej, Ernst and Young, CitiBank, Tech Mahindra, Concentrix, HCL, L&T, Bank of America, TCS, Yes Bank, Amazon etc.

### 6.3.9 Admission of Students

The college follows fully online admission procedure. The students are asked to fill up the online admission form which is displayed in the month of April. These forms are sorted and merit list decided on the basis of marks uploaded by the students with proofs. The students submit the fees through online transaction after their certificates are physically verified by the admission committee. In faculties where optional subjects are offered, counselling committees are constituted to guide the students for the selection of particular subjects. Reservation as per state and central government norms is applicable in the admission process. In BEd course, admissions are done by the Lucknow University through a common entrance exam. For BPEd physical test is conducted by the college.

### 6.4 Welfare schemes for

Teaching	01 (Sri Jai NarainVetanbhogi Sahkari Rin Samiti; A cooperative body)
Non teaching	01 (Sri Jai NarainVetanbhogi Sahkari Rin Samiti; A cooperative body)
Students	As per State Govt. Norms: Scholarships for Reserved categories and Economically weaker sections. Poor Boys Fund provided by the college Management.

6.5 Total corpus fund generated Rs. 77,71,874.75

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days? N/A

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

The Alumni Association of the college under the chairmanship of Dr. R. C. Misra organized two meeting during the current session. The Alumni Association helps the college Management with their valuable suggestions and expertise.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teachers' Association organized two Parent- Teachers' Meeting during the current session. The Parents were informed about their wards' progress by the teachers. The attendance and problem areas were discussed .

6.13 Development programmes for support staff

- 1. A computer literacy programme was run by the Computer Lab of the college for all Support Staff.
- 2. Training Programme for Account Section Staff for digital Accounting.
- 3. Training for the Library Staff regarding OPAC and Digitization.

6.14 Initiatives taken by the Institution to make the campus eco-friendly

The campus has been declared polythene free zone and use of polythene is totally banned. The corridors of the campus have been decorated with potted plants. This year 100 pots have been added. The college has a well developed botanical garden and 4 beautiful lawns. The college has a large field which also acts a reservoir for rain water harvesting. The roof top storage and drainage to field is also done by the college. The college has a functional Eco Club to look after the Greenery of the college.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During the current academic session, the innovative practices that were started included:-

- The college introduced Internal exams on the pattern of the University Exams: Uniform examination schedule was notified, question papers were set and answer books were printed and allotted to each department to give the students the feel of the main exams. Their copies were evaluated and displayed in the classrooms, and suggestions were made for improvement to each and every student. This encouraged them to excel in the final exams.
- Besides slating a session for students in the national seminar on Dr. Kalam, individual departments held subject wise Student seminars.
- Two Short term Add-on Courses in Advanced Mathematics and Fundamentals of Electronics were started in the current session. This enabled 8 of college students to clear the GATE exams of IIT. In the Add on course on foreign languages, German and Russian languages were introduced. And one of the students of French, passed the examination of French Embassy with highest marks.
- Two months Summer Courses in Communication skills, Computerized Accounting and Computer Application were launched for College students as well as for prospective outside students of the city during May- June at the subsidized fees of Rs. 250 only.
- Academic visits of the Library of IIM, Lucknow, Lucknow Zoological Garden and Regional Science Centre, Lucknow were organized for the students Arts, commerce and Science respectively to broaden the horizon of their knowledge.
- Besides the above, each department organized debates, quiz, PPTs, GDs and Movie shows to supplement the syllabi.
- A training programme for women empowerment and self defence of the girl students was initiated by the experts in which more than 200 girls received training of marshal arts.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Extension work of the main administration Block was completed.
- Sufficient part time teachers were appointed or their services were extended to fulfil the vacant posts of teachers so that studies may not suffer.
- Remedial classes were conducted by each department to help the weak students.
- IQAC organized separate ICT awareness programmes for teachers and supporting staff.
- A National Seminar was organized under the guidance of IQAC.
- The college teachers were encouraged by the Research wing of IQAC to apply for major and minor UGC projects. Two teachers have got the approval of their proposals for the same.
- The application forms of 13 teachers were scrutinized and forwarded by IQAC for promotions under the CAS.
- The Application forms of 19 part-time University approved teachers of the college were scrutinized and forwarded for Full Scale Salary under UP Government Scheme for NAAC A grade colleges.
- A Mega Job Fair was organized to facilitate college students in securing jobs in more than 50 companies like TCS, Bosch, Yes Bank, Amazon.in, etc.
- In order to develop soft skills among students and make them socially responsible, cultural programmes like *Abhinav*, *Abhiutthan*, *MedhaSamvardhan*, *Divyankur* and Blood Donation Camp, *Yoga Shivir*, Community work such as Voter Awareness campaigns, were successfully conducted.
- Different tournaments in Annual Sports livened the spirits and up kept the physical fitness of the Girls and the boys.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The college followed its best practices that were started two years ago ie.

1. Education with a social cause
2. Education with environmental awareness

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***



#### 7.4 Contribution to environmental awareness / protection

The college contributes towards environmental awareness through its multifarious activities with a view to develop environmental consciousness. This year the following activities were organized:-

- Poster competition for BSc students on environmental issues
- Short excursion for BSc students to Lucknow Zoological Garden
- Tree plantation drives by all the students under NSS
- Regular Botanical Garden Visits by students
- Adoption of one potted plant by each student under the guidance of Eco Club
- Environmental awareness themes for poster and slogan writing competitions in Medha Samvardhan and Divyankur
- Participation of BA and BCom students in Cleaning of Gomti River under Clean Gomti Drive of the State Government
- Declaration of Polythene Free zone in the college and active participation in Drives for Banning of Polythene in the state
- Encouragement for reuse of paper on back side and through email for applications by the staff
- Encouragement for sending weekly schedules and other information to the IQAC through e mail instead of hard copies
- Further steps towards full digitalization of the office to minimize the use of paper
- Decision to launch the online version of the college journals and magazines in order to save paper

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college has been declared as Tobacco Free zone.
- For regular and effective monitoring the college has installed 32 CCTV cameras in the college.
- The college follows Anti Ragging directives strictly.
- The college displays Women helpline numbers as well as notifies through banners at strategic points the directives for the prevention of sexual harassment at workplace.
- In order to ensure safe drinking water facility the college has installed Aqua Guard water purifier at all the outlets.
- The college follows a proper dress code for students to ensure uniformity among all learners.
- The campus is fully *Wi-Fi* enabled.

Name: **Dr. Alok Misra**



\_\_\_\_\_  
Signature of the Coordinator, IQAC

Name: **Dr. S. D. Sharma**



\_\_\_\_\_  
Signature of the Chairperson, IQAC

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*Annexure i*

**SHRI JAI NARAIN POST GRADUATE COLLEGE,**  
**LUCKNOW**

**ANNUAL ACADEMIC CALENDAR (2015-16)**

S.N O.	ACTIVITIES	MONTH/ DATE
1.	INDUCTION MEETING	16 <sup>TH</sup> JULY TO 23 <sup>RD</sup> JULY , 2015
2.	INDEPENDENCE DAY	15 <sup>TH</sup> AUGUST, 2015
3.	ALUMNI MEET	17 <sup>TH</sup> AUGUST, 2015
4.	IQAC MEETING	25 <sup>TH</sup> AUGUST, 2015
5.	TEACHER'S DAY	5 <sup>TH</sup> SEPTEMBER, 2015
6.	STUDENTS' FELICITATION	7 <sup>TH</sup> SEPTEMBER, 2015
7.	HINDI PAKHWARA	14 <sup>TH</sup> - 28 <sup>TH</sup> SEPTEMBER, 2015
8.	VISHWAKARMA PUJA	17 <sup>TH</sup> SEPTEMBER, 2015
9.	NSS DAY	24 <sup>TH</sup> SEPTEMBER, 2015
10.	PARENT TEACHERS' MEETING	SEPTEMBER*, 2015
11.	DEPARTMENT WISE GUEST LECTURES (AT LEAST THREE IN A SESSION)	SEPTEMBER- DECEMBER* 2015
12.	INTERNAL ASSESSMENT AT DEPARTMENTAL LEVEL (TWO)	OCT 2015 & JAN 2016
13.	BLOOD DONATION CAMP	1 <sup>ST</sup> OCTOBER, 2015
14.	GANDHI JAYANTI	2 <sup>ND</sup> OCTOBER, 2015
15.	ABHINAV	14 <sup>TH</sup> OCTOBER, 2015
16.	EMPLOYMENT FEST FOR PHYSICALLY CHALLENGED	OCTOBER*, 2015
17.	NATIONAL EDUCATION DAY	11 <sup>TH</sup> NOVEMBER, 2015
18.	MEDHA SAMVARDHAN	16 <sup>TH</sup> & 17 <sup>TH</sup> NOVEMBER, 2015
19.	DIVYANKUR	20 <sup>TH</sup> & 21 <sup>ST</sup> NOVEMBER, 2015
20.	NCC DAY	24 <sup>TH</sup> NOVEMBER, 2015
21.	EMPLOYMENT FEST	26 <sup>TH</sup> NOVEMBER, 2015
22.	ANNUAL SPORTS	27 <sup>TH</sup> & 28 <sup>TH</sup> NOVEMBER, 2015
23.	NATIONAL SEMINAR	1 <sup>ST</sup> WEEK OF DECEMBER, 2015
24.	WORLD AIDS DAY	1 <sup>ST</sup> DECEMBER, 2015
25.	HUMAN RIGHTS DAY	10 <sup>TH</sup> DECEMBER, 2015
26.	FOUNDER'S DAY	8 <sup>TH</sup> JANUARY, 2016
27.	NATIONAL YOUTH DAY	12 <sup>TH</sup> JANUARY, 2016
28.	STUDENTS' NATIONAL SEMINAR	20 <sup>TH</sup> JANUARY, 2016
29.	NATIONAL VOTERS' DAY	25 <sup>TH</sup> JANUARY, 2016
30.	REPUBLIC DAY	26 <sup>TH</sup> JANUARY, 2016
31.	SARASWATI PUJA	12 <sup>TH</sup> FEBRUARY, 2016
32.	UNIVERSITY EXAMINATIONS	MARCH, 2016 ONWARDS

\* TO BE DECIDED BY THE DEPARTMENTS.

Dr. Alok Misra  
Convener IQAC

Dr. S.D. Sharma  
Principal

## FEED BACK ANALYSIS

Two types of Feedbacks were taken:-

1. Parents
2. Students

### **Feedback from Parents**

The questionnaire included their experience on Campus Infrastructure, Regularity of classes, quality of teaching, facilities of Sports, Cultural activities, Library, Girls' Common rooms and washrooms etc. The feedback analysis revealed a few areas which needed attention. The problems were immediately addressed to by the college authorities.

### **Feedback from Students**

The feedback from students covered all areas which concern the regular learning experience of the students.eg.

- (i) Quality of teaching
- (ii) Curriculum
- (iii) Office experience
- (iv) Campus experience &
- (v) Library experience
- (vi) Co-curricular/Extension activities experience

Carefully planned itemized questionnaires on all of the above aspects were designed by the IQAC and circulated extensively among the students. The filled-in formats were analysed and reports presented before the IQAC. Adequate action was initiated incorporating the suggestions and resolving the problems. It was unanimously agreed upon that students participation and leadership should be further increased.

**Best Practices- I**

**Title of the Practice:-** Generating Environmental awareness.

**Goal:** To develop a responsible and environmentally conscious approach in our students.

**Context:** Environmental consciousness is the need of the hour given the approaching dangers of climate change and environmental degradation. Scientist and activities, the world over are working day and night to find out possible methods to fight their menace. We as academicians and parts of the society are also responsible for generation of environmental awareness among our students who are the torch- bearers of tomorrow, the institution has taken up the issue seriously and devised certain practices for environmental protection and awareness.

**The Practice: Following practices are duly performed for the purpose**

1. Students and staff have been instructed to switch off the lights and fans when the class-room is not in use.
2. All high wattage bulbs of the college have been replaced by CFLs and LED lights to reduce power consumption.
3. All equipments used are energy efficient with high star value
4. Solar Panels and lights have been ordered to make use of renewable energy
5. Garden based like twigs, leaves and flowers etc are composted and not burnt.
6. Toxic wastes like laboratory chemicals are not mixed with normal wastes.
7. Use of polythenes has been minimized.
8. Potted plants have been placed in the corridors to increase green cover.
9. On line and soft copies of documents are used more and more to reduce the use of papers.
10. Old paper waste is recycled and not burnt.
11. Tree plantation drives are conducted each year to increase the green cover of the College.
12. Environmental awareness lectures, programmes and activities are regularly organized by different departments of the college.

**Evidence of Success:** A success is evident from the following results:-

1. Reduced electricity bills
2. Increased green cover of the college
3. Income generated from selling of waste material like paper and old equipment for recycling.
4. Improvement in over-all ambience and environment of the college.

**Problems encountered and resources required:** Following problems were encounter initially during the practice:-

1. Apathy of staff and students towards electricity conservation.
2. Unwilling approach of the office staff to switch over from paper to electronic mode of working.
3. Scarcity of expertise in handling computer operations.
4. Ignorance towards environmental problems.

## **Best Practices – II**

**Title of the Practice:-** Generating social awareness.

**Goal:-** To develop a sense of belongingness to the society and generating awareness among students about issues that are faced by our society today.

**The Context:-** Just like the environment, society today is also at the cross roads. Dwindling between a traditional mind set on one hand and vast exposure to the west on the other, the student today is striving to find his position. Various evils have cropped up in these time of turmoil and the society needs sensitive and open minded citizens to help it overcome them. The college is fully aware of its responsibility towards the society and has undertaken various efforts to help it.

**The Practice:-** The following practices have been adopted to fulfil the social responsibility of the college:-

1. Regular guest lectures, debates and group discussion on issues pertaining to society like women empowerment, gender sensitization, social inclusion, ethics, communal harmony, corruption etc.
2. Importance of community service like cleaning of roads, river banks, gardens, organizing awareness drives about voter registration, polio vaccination, blood donation, female infanticide etc by NSS volunteers.
3. Street plays, poster competitions, slogan writing, debates and skits about social issues during our cultural fests.
4. Regular monitoring of problems of students of reserve categories and minorities by the equal opportunity cell.
5. Equal opportunity for girls to participate in all college events
6. Organization of coaching for SC/ST/OBCs for entry in to services under UGC schemes.
7. Organization of Viklang Rojgar Mela for physically challenge members of the society.
8. Organization of blood donation camps and voter registration booths in the college.
9. Banning of use of tobacco and other tobacco based products in the campus.

**Evidences of success:-**

1. Increase in the number of girls in the institution.
2. Increase in the number of reserved category and minority students.
3. Presidents' medal for our NSS cadet.
4. Shaurya Chakra to our Alumni NCC cadet.
5. Certificate of Appreciation from chief Electoral Officer, UP.
6. Certificate of Appreciation from Health Department, UP.
7. Certificate of Appreciation from -----declaring college as a tobacco free zone.

**Problems encountered:**

With the help of staff and students the problems seemed very small and in significant.